

TEMPLE CHRISTIAN SCHOOL

Tel: (242) 325-1095

Fax: (242) 325-1096

Fourth Terrace East, Centreville

P.O. Box N-1566

Nassau, Bahamas

www.templechristianbahamas.com

"Teach Me, O Lord, The Way"...Psalm 119:33

GENERAL STAFF EMPLOYMENT APPLICATION

Instructions:

- 1. Complete application
 - 2. Submit the following documents with the application:
 - a) Proof of Nationality e.g. copy of first three pages of passport
 - b) Copies of certificates/degrees
 - c) Official College/University transcript(s)
 - d) 1 Health Certificate
 - e) 3 Current references
 - f) 1 Police Certificate
 - g) 1 Photo (passport size)
 - h) Resume
- NOTE:** The application will not be processed if any document is missing

Contact Information

Full Name _____
Last First Middle

Date of Birth _____ Place of Birth _____ Nationality _____

Current Address _____
Street P. O. Box Island/Country

Daytime Phone _____ Evening Phone _____

Email Address _____ National Insurance No. _____

Cell Phone _____ Fax Number _____

Marital Status: Married Single Divorced Separated Widow(er)

Number of Children: _____

Emergency Contact

Name: _____ Phone: _____ Relationship: _____

Position Information

- Position applying for: _____ Salary Desired? _____
 - Employment desired: Full-time only Part-time only
 - On what date would you be available to start work? _____
 - Are you currently employed? Yes No
 - If yes, may we contact your employer? Yes No
- Contact name and number: _____
- What is your present position? _____

Why do you wish to work at Temple Christian School?

Please list any skill you may have. Type of computers, other electronic equipment you are qualified to operate:

Additional skills including supervision skills, other languages, or information regarding the career/occupation you wish to bring to our attention:

Professional Qualifications

Name of High School _____ Location _____

College, University or Professional School

| Institution | Location | Dates Attended | Major/Minor | Degree Date Received | Cum. GPA |
|-------------|----------|----------------|-------------|----------------------|----------|
| | | | | | |
| | | | | | |
| | | | | | |

Please list any professional organization memberships, or other special mentoring, professional conference speaking or/ or leadership experience:

| Description | Location | Date |
|-------------|----------|------|
| | | |
| | | |
| | | |

Describe your background and use of technology: _____

Employment History

| Place of Business & Address | Job Description | Contact Person & Phone No. | Dates | May we Contact? |
|-----------------------------|-----------------|----------------------------|--------------|-----------------|
| | | | From: To: | |
| | | | From: To: | |
| | | | From: To: | |
| | | | From: To: | |
| | | | From: To: | |

Personal Information

- Have you ever filed an application with us before? Yes No
- Have you ever been suspended without pay, dismissed from Employment or resigned while an investigation was in progress for possible disciplinary action? Yes No

If yes, please explain below or on a separate sheet and attach to this application.

Christian Background

Temple Christian School is an Evangelical Christian School. Only applicants who are born again Christians, who endorse without reservation our Statement of Faith, and who are prepared to comply with our Standard of Conduct will be considered (pages 6 – 7)

Briefly describe your salvation experience and current spiritual walk

Name and address of church you attend: _____

Are you a member? Yes No Number of years? _____

Pastor's Name: _____

What church activities and/or service are in involved in and with what degree of regularity?

References

List three references that are qualified to speak of your spiritual and professional qualifications. Do not list family members or relatives as references. **Indicate (P) for professional or (S) for spiritual reference.**

| Name | Complete Address | Phone (w/ area code) | P/S |
|------|------------------|----------------------|-----|
| | | | |
| | | | |
| | | | |
| | | | |

Acknowledgment

I certify that the answers given herein are true and correct to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, unless otherwise indicated within this document.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

MISSION STATEMENT

Our mission is to provide an innovative Christian-based curriculum embracing cutting edge technology to equip and empower our students to become lifelong learners and problem solvers in their community.

VISION STATEMENT

Temple Christian School is the premier Christian education institution in The Bahamas which expresses love of Christ to our community.

VALUES

Temple Christian School community accepts the following behaviors and attitudes at the cornerstone to advancing our school's Mission and Vision.

Christian discipline
Christ-like attitudes
Safety
Courtesy and respect
Excellence in performance
Service to others
Honesty, integrity and trust
Accountability and commitment
Openness and partnership
Cultural sensitivity

STATEMENT OF FAITH

1. We believe that the Scriptures of the Old and New Testament are the inspired, infallible Word of God, and that they are the supreme and final authority in faith and life.
2. We believe in our God, eternally existing in three persons: Father, Son and Holy Spirit.
3. We believe in the deity of Jesus Christ, His virgin birth, His sinless life, His miracles, His death for the sins of the world, His bodily resurrection and His ascension to the right hand of the Father and His present life there for us, as High Priest and Advocate.
4. We believe that man was created in the image of God and because of disobedience all men are by nature and choice sinful and lost, and have within themselves no possible means of salvation.
5. We believe in salvation through faith; that salvation is the free gift of God, not by any virtue of man, but received only by personal faith in the Lord Jesus Christ, that all believers are born again of the Holy Spirit, and thereby become children of God.

6. We believe in the bodily resurrection of all people; the everlasting punishment of the lost and the everlasting blessedness of the saved.
7. We believe in the personal, imminent return of our Lord and Saviour, Jesus Christ.
8. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
9. We believe that moral values should be determined not by human expediency or intellectual pursuits but the determination and acceptance of the principles of righteousness found in the scriptures.

STANDARD OF CONDUCT

Temple Christian School employees are expected to serve as excellent role models, maintaining the highest level of integrity, honesty and morality.

DECLARATION

I certify that the information given in this application is correct to the best of my knowledge. I subscribe without reservation to the Statement of Faith and am prepared to comply with the Standard of Conduct.

Signature

Date